

BYLAWS OF THE BRITISH-AMERICAN YOUTH SOCCER CLUB

SECTION A. MEMBERSHIP

A.01 Membership in British-American Youth Soccer Club (BAC) shall consist of current registered players for one (1) calendar year. Each player must submit all required registration materials and pay all required dues and fees as directed by the Board to be eligible to play in BAC.

SECTION B. ORGANIZATION

B.01 The governing authority of BAC shall be vested with the Board of Directors (Board). The Board shall have the authority to:

- a. Enforce the BAC Constitution.
- b. Enforce the BAC Bylaws.
- c. Enforce the River City Youth Soccer League (RCYSL) Rules and Regulations.
- d. Enforce decisions of RCYSL Referee Associations, RSYSL PAD Committee, and RCYSL Board.
- e. Suspend or permanently bar any individual from BAC.
- f. Impose fines.
- g. Approve the formation and operation of all youth soccer activities.
- h. Shall make temporary rules and regulations for specific cases or occasions not provided for in the Constitution, Bylaws, Rules and Regulations, but which are deemed necessary to carry out the objectives of BAC.

B.02 The officers of the Board shall be comprised of a Manager, Assistant Manager, Registrar, Treasurer, and Coaching Coordinator.

B.03 The officers shall be elected annually by current registered families at the Annual General Meeting. Officers shall be elected by a majority of members present and voting. There shall be one (1) vote per family of a registered player.

B.04 The officers of the Board are:

a. MANAGER

1. Shall be the principle executive officer of BAC and shall represent the organization at RCYSL meetings and when necessary at meetings of other soccer organizations.
2. Shall preside over all meetings of the Board of Directors.
3. Shall have the authority to make decisions concerning BAC where it is not practical to obtain a vote of the Board.

b. ASSISTANT MANAGER

1. Shall act as the principle executive officer of BAC in the absence of the Manager.
2. Shall be responsible for such other duties as assigned by the Board.

c. REGISTRAR

1. Shall register all players with BAC in accordance with club guidelines.
2. Shall register all players and teams with the League Registrar in accordance with League Policies.
3. Shall be responsible for all late registrations and/or waiting lists.
4. Shall be responsible for disseminating all information regarding registration.

d. COACHING COORDINATOR

1. Shall assist in the recruitment of coaches and assist in their training.
2. Shall work in conjunction with RCYSL's Coaching Coordinator to help establish coaching clinics for BAC coaches and shall promote the continued improvement of the coaching staff.
3. Shall determine and establish a skill evaluation session for all registered players prior to establishing teams.

e. TREASURER

1. Shall attend all club meetings and present written monthly financial reports to the club.
2. Shall maintain all financial records of BAC.
3. Shall deposit all funds of BAC in a financial institution approved by the Board.
4. Shall be responsible for making timely payments as bills become due and provided that they have been pre-approved by the passing of the fiscal budget.

B.05 All officers shall be voting members of the Board. Officers that are serving concurrently as coaches shall be entitled to only one (1) vote.

B.06 The Board shall appoint the following individuals:

a. SECRETARY

1. Shall attend all Board and other club meetings and maintain a record of all proceedings.
2. Shall process all correspondence to and from BAC.
3. Shall disseminate information to all members and/or coaches when necessary.
4. Shall create a phone committee for rapid dissemination of information to appropriate club members.
5. Shall be responsible for processing and distributing minutes of the meetings to all the Board and coaches one-week prior to the monthly meeting.

b. REFEREE COORDINATOR

1. Shall assist the club in the recruitment of referees and assist in their training.
2. Shall work within RCYSL's requirements for licensing referees and assist RCYSL in establishing referee clinics.
3. Shall represent BAC at all PAD meetings when necessary.
4. Shall coordinate referee assignments for soccer games for BAC.
5. Shall obtain reports on the quality of refereeing and take appropriate action to aid in upgrading skills.

c. EQUIPMENT COORDINATOR

1. Shall be responsible for the selection and purchase of all BAC soccer equipment, nets, alternate jerseys, and goalie shirts with Board approval.
2. Shall be responsible for disbursement of equipment to the teams and to collect, inventory and store all equipment at the end of the season.

d. FIELD COORDINATOR

1. Shall be responsible for the maintenance of BAC fields.
2. Shall coordinate field set-up and be responsible for the establishment of a field crew consisting of representatives from each team.
3. Shall act as a liaison between BAC and school/park districts and obtain required permits for field usage.
4. Shall coordinate with all teams time and field assignments for practice sessions.
5. Shall investigate any new possibilities for future field development.

e. FUNDRAISER COORDINATOR

1. Shall be responsible for all fundraising activities as approved by the Board.
2. Shall investigate any new possibilities for fundraising activities and present them to the Board for approval.

f. UNIFORM COORDINATOR

1. Shall be responsible for the purchase and distribution of uniforms to the players.
2. Shall investigate all new possible suppliers of uniforms to maintain quality, consistency and affordable costs.

B.07 The chain of command shall be as follows:

FIFA
USSF
USYSA
CYSA
RCYSL
BAC BOARD OF DIRECTORS
BAC MANAGER
COACHING COORDINATOR
TEAM COACH
PLAYER-PARENT

C. MEETINGS

C.01 The Board shall have regular monthly meetings on the third Thursday of every month. The agenda for the regular meetings shall be as follows:

- a. Call to Order
- b. Roll Call
- c. Introduction of Guests
- d. Secretary's Report
- e. Manager's Report
- f. Committee Reports
 1. Treasurer
 2. Registrar
 3. Coaching Coordinator
 4. Referee Coordinator
 5. Equipment Coordinator
 6. Field Coordinator
 7. Fundraiser Coordinator
 8. Uniform Coordinator
- g. Old Business
- h. New Business
- i. Good of the Game
- j. Adjournment

C.02 A quorum shall constitute fifty percent (50%) of the registered team coaches or their alternates.

C.03 Each coach or alternate of a registered team shall constitute one (1) vote on all issues presented to the Board. In no case may an individual cast more than one (1) vote.

D. COACHING QUALIFICATIONS

D.01 All prospective coaches shall be interviewed by the Coaching Coordinator and approved by the Board of Directors.

D.02 All coaches and their assistant coaches shall attend a coaching clinic and obtain at least an "F" license after the period of one (1) year grace.

D.03 All coaches shall abide by the following ethics:

- a. Teach all players on how to enhance their soccer skills individually and collectively.
- b. Discourage cheating, gamesmanship tactics, foul play and unsportsmanlike conduct by the players and shall set the proper example.
- c. Will not allow players to commit referee abuse, dissent, or disrespect before, during or after a game.
- d. Will not verbally, mentally or physically abuse any players.
- e. Will treat players in the same manner as the coach would be treated if the role were reversed.
- f. Will be on time for games and practice sessions and make practice sessions as interesting and fun as possible.
- g. Will during games control myself, assistant coaches, players and spectators affiliated with the team.
- h. Will not do or say anything to bring dishonor or embarrassment to the club.

D.04 Any violations of the coaching ethics shall be dealt with by the Coaching Coordinator and brought to the Board of Directors for possible probation and/or suspension.

REVISED AND APPROVED
JUNE 17, 2004